

## ORDINANCE NO. 04-2024

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AMENDING CHAPTER 2 ADMINISTRATION, SECTION 2-2. *TOWN ADMINISTRATION* OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY IN ORDER TO DESIGNATE ADMINISTRATIVE AUTHORITY IN ACCORDANCE WITH A RECENT CHARTER AMENDMENT CONVERTING THE TOWN TO A COMMISSION-MANAGER FORM OF GOVERNMENT; PROVIDING FOR AUTHORITY AND RESTRICTIONS ON AUTHORITY OF THE TOWN MANAGER; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, since its inception, the Town has been governed with its Mayor being designated as the chief executive officer of the Town; and

WHEREAS, on or about March 19, 2024, the voters of the Town approved a Charter amendment that has the effect of converting the Town government to a Commission-Manager form of government; and

WHEREAS, the Town Commission is adopting this Ordinance in order to be in conformance with the amended Charter provisions and to provide for the authority and restrictions on the authority of its Town Manager.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AS FOLLOWS:

SECTION 1. Chapter 2 ADMINISTRATION, Section 2-2. *Town Administration* of the Code of Ordinances of the Town of Jupiter Inlet Colony, Florida is hereby amended to read as follows:

**Sec. 2-2. Town administration.**

- (a) In accordance with ~~article IV, municipal officers, section 2, mayor, chief of police or marshal,~~ Section 1.07(c) of the Town Charter, the ~~mayor~~ Town Manager is designated as the chief executive officer of the ~~the~~ Town.
- (b) Subject to the overall supervision of the ~~the~~ Town eCommission, the ~~mayor~~ Town Manager may delegate to ~~the~~ Town employees or other officers such administrative functions or duties as the ~~mayor~~ Town Manager may deem appropriate.

(c) Subject to the Purchasing Policies and Procedures of the Town, the Town Manager may authorize unbudgeted purchases in an amount not to exceed \$10,000.00 without obtaining approval of the Town Commission.

(d) Other provisions to be added?

SECTION 2. Specific authority is hereby granted to codify and incorporate this Ordinance into the existing Code of Ordinances of the Town of Jupiter Inlet Colony, Florida.

SECTION 3. If any clause, section or other part of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Ordinance.

SECTION 4. That all ordinances or parts or ordinances, resolutions or parts of resolutions in conflict hereby, be and the same are hereby repealed to the extent of such conflict.

SECTION 5. This Ordinance shall become effective immediately upon passage and shall apply to all building permits issued after said effective date.

FIRST READING this 11th day of March 2024.

SECOND READING and FINAL PASSAGE this 8th day of April, 2024.

**TOWN OF JUPITER INLET COLONY, FLORIDA**

\_\_\_\_\_  
Mayor Ed Hovevar

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Vice Mayor Mark Ciarfella

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Commissioner William "Bill" Muir

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Commissioner Marie Rosner

\_\_\_\_\_  
Commissioner Sharon Seagren

ATTEST:

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Town Clerk