

**JUPITER INLET COLONY
SPECIAL COMMISSION MEETING
Jupiter Inlet Colony Town Hall
50 Colony Rd**

LIVE AND VIA ZOOM
Meeting ID 585 628 8134

03/21/2024

9:30 A.M.

MINUTES

1. Mayor Hocevar Called the Meeting to order at 9:30 A.M.

Roll call for the record:

Mayor Ed Hocevar
Vice Mayor Mark Ciarfella
Commissioner Marie Rosner
Commissioner Bill Muir
Commissioner Sharon Seagren

Chief of Police Dan Kerr
Town Administrator Kevin Lucas
Town Attorney William P. Doney
Town Clerk Ivelisse Chico-Randazzo

2. Public Comments – None

**3. Discussion: Spending Authorization for remaining beach restoration expenses
(Beach Club and Coastal Engineer Services)**

Mayor Hocevar wanted to go over some costs that the Town was going to incur that were not budgeted. He stated that the remaining expenditures are relating to the sand replacement on the beach, hiring an HR consultant to begin the hiring process and HVAC expenses over and above what was expended for the air conditioners.

The costs associated with the beach club expenses are estimated values and they may be lower. The Town already made some payments and in total, everything comes out to about \$537,000.

In addition, the two HVAC charges address the duct work and the mold cleaning which comes out to \$4,200.

Per the Accounting Policies and Practices manual, on page 13, there is a category for exceptions, and Mayor Hocevar believes they are exceptions that do not require competitive bidding.

For that reason, Mayor Hocevar is looking for approval from the Commission to proceed with the expenditures.

Motion: Commissioner Rosner made a motion to approve the final expenses for the beach restoration as long as they can be prudent to get three estimates.

Second: Vice Mayor Ciarfella seconded the motion provided that the club provides a breakdown of approved vendors.

Motion Passed 5-0.

4. **Discussion: Town Manager Search - Hiring of HR Consultant**

Commissioner Rosner asked a question, since Ms. Resnick stated she will be getting paid a percentage of the salary, what will be offered? Mayor Hocesvar stated that is a separate discussion that all will participate in. He stated not only is it a percentage but she also helps determine the appropriate salary. Chip Block stated that it is in the budget for \$150,000 along with the Town Administrator who is in the budget through the end of the fiscal year so there is in fact, \$230,000 in the budget.

Motion: Commissioner Rosner made a motion to approve Sheri Resnick since she is already in the system for H.R. services

Second: Commissioner Muir seconded the motion.

Commissioner Seagren opposed

Motion Passed 4-1.

5. **Discussion: Additional HVAC expenses to remove mold**

Motion: Commissioner Rosner made a motion to approve the cleaning of the ducts and additional a/c maintenance work by the Duct Dr. and Carl's A/C/

Second: Commissioner Muir seconded the motion.

Motion Passed 5-0.

6. **Wrap-up and Adjourn**

Motion: Commissioner Rosner made a motion to adjourn the meeting at 10:02 A.M.

Second: Commissioner Muir seconded the motion.

Motion Passed 5-0.

Approved by:

Mayor Edward Hocesvar

Date

Town Clerk Ivelisse Chico-Randazzo

Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, FL 33469 - telephone 561-746-3787