

## JIC Compliance Policy

It is the policy of the town to maintain all records required by law and to adhere to procedures to comply with all government in sunshine laws. To that end, we have undertaken an operational audit to ensure that we do so. The consultant has recommended that all commissioners be issued town cell phones to use on official town business. I concur.

The phones will be registered by seat, not by those occupying the office and will then be turned over to the replacement commissioner in the event of a change.

The town has received requests for records and this will expedite response to these lawful requests.

It is the policy of the town to respond as thoroughly and quickly to record requests and to do so in compliance with applicable law, including charging a reasonable fee for the service provided. The state statute regarding the fee for public records is FSS 119.07(4).

I call for a vote to formally establish this policy.